

NATALIE DUFFY

English Teacher



Location: Arganzuela, Madrid

Phone: +34 617 751 998

Email: natalieduffy222@gmail.com

Status: 1 year student visa, with permission to work up to 30 hours per week (November 2025-2026)

LinkedIn: www.linkedin.com/in/natalie-duffy-7b2566124

PROFILE

I am a qualified English teacher and native English speaker, from Sydney Australia. I have 13 years of professional experience in Human Resources across Australia, New Zealand, the Middle East and Africa.

I am highly skilled in communication, coaching, stakeholder engagement, and adult learning. I am recognized as a dedicated, well-organized and reliable professional, with a strong passion for teaching English and supporting students successfully progress in their learning journey.

I have recently completed a 3-month Advanced TEFL certification, totaling 180 hours of study. The course included planning, designing and delivering classes to real students in Spain, in-person and online.

I am available to teach classes of all sizes, with a preference for adults.

EDUCATION & TRAINING

- Certificate in Spanish Culture & Advanced TEFL – Tt Madrid & Universidad Europea del Atlántico (2025–2026)
- Master of Science – People Analytics, University of Hull (2023)
- Bachelor of Commerce (Accounting), University of Sydney (2013)

KEY TEACHING SKILLS

- Course planning and lesson planning
- Best-practice, structured teaching methodology

- Strong classroom and student management
- Advanced cross-cultural communication
- Needs-based assessment

TEFL TEACHING EXPERIENCE

English Teacher – TEFL Practicum, Tt Madrid (2025)

- Delivered supervised lessons for adult A2–C1 learners, with positive feedback.
- Taught small and medium-sized groups (1-4 students), focusing on vocabulary, grammar and learner engagement.

PROFESSIONAL EXPERIENCE

Senior HR Business Partner – *Nurses & Midwives Union, Australia (2023-2024)*: partner with leadership to implement organizational initiatives.

National Workforce Effectiveness Manager – *Salvation Army/Salvos Stores, Australia (2022–2023)*: Managed and coached six senior consultants. Designed national learning programs; lead workforce planning and partnered with universities.

Regional Manager of People Analytics – *Delivery Hero, Dubai (2021)*: Led regional analytics, diversity and inclusion and employee engagement initiatives. Managed a team of 3 data analysts.

Manager – Compensation and Benefits & Workforce Planning – *Nissan Motor Corporation (2017–2021)*
Facilitated workshops, designed training on job evaluation, talent planning, and performance. Managed compensation and benefits across 4 countries.

Finance Officer (2013–2017)

TECHNICAL SKILLS: Microsoft Office, Power BI, Tableau, Workday, Qualtrics, Rise/Articulate, N8N, python and SQL.