

Yige Zhang

Shenyang, Liaoning, China | Open to relocation to Spain | Available for online interviews

+86 13940254039

1940361839@qq.com

PROFILE

Business Administration graduate with academic and intercultural experience in China and Spain. Experienced in communication, coordination, and cross-cultural interaction, with long-term practice supporting children and adolescents through individualized educational and emotional accompaniment. Native in Chinese, with working proficiency in English and B2 Spanish. Seeking opportunities in programme support, child-focused services, communications, and administration.

EXPERIENCE

Education Support & Youth Mentor

Self-employed | China | On-site 2018/12 – 2025/2

Provided long-term educational and emotional support to children and adolescents aged 6–16. Delivered individualized academic guidance, study follow-up, and daily companionship based on each child's needs.

Built trust with children facing emotional or learning difficulties through patience, active listening, and consistent communication.

Adapted support approaches to different ages, personalities, and emotional conditions.

Independent E-commerce Store Operator

TospinoMall | Self-employed | Remote 2022/12 – 2023/12

Operated a cross-border e-commerce store serving customers in Ghana.

Communicated with customers and handled inquiries in an international context.

Coordinated product listings, order processing, and basic pricing support.

EDUCATION

Changchun Institute of Technology – B.A. in Business Administration

2018/09 – 2022/06

Relevant coursework: Management, Marketing, Business Communication, International Business, Economics, Human Resource Management

Colegio Delibes, Salamanca – Spanish Language Studies

2025/04 – 2026/03

Completed one year of Spanish language study and daily life in Spain, including advanced coursework in a Spanish-speaking environment. Strengthened intercultural communication, adaptability, and understanding of Spanish social and cultural contexts.

CERTIFICATIONS & SKILLS

Google Digital Marketing & E-Commerce Professional Certificate | Google

SIELE Spanish Proficiency Certificate – B2

Languages: Chinese (Native), English (Working Proficiency), Spanish (B2, supported by SIELE)

Core Skills: Communication, Active Listening, Interpersonal Skills, Relationship Building, Coordination

Digital Skills: Microsoft Word, Excel, PowerPoint, Outlook, Google Docs, Google Sheets, Google Slides, Canva, Zoom, Microsoft Teams